
CUSTOMS REGULATIONS AND ADDITIONAL INFORMATION FOR IMPORTS

HOUSEHOLD GOODS REMOVAL

A. Documents Required

- Original airway bill / bill of lading
- Packing list
- Original passport
- Original valued inventory in English dated and signed by the shipper
- Resident or work permit or letter from the employer explaining the client is starting a new contract in Zimbabwe

B. Specific Regulations

- Diplomats are exempt from duties.
- Non-diplomats and returning citizens are exempt from duties if having lived abroad for two or more years. Otherwise, duties will be charged.
- Only household goods and personal effects are duty free.
- For diplomatic shipments, the importer will have to produce a duty exempt letter from the Ministry of Foreign Affairs
- The physical presence of the client is required during customs clearance.
- Customs will inspect all shipments.

MOTOR VEHICLES

A. Documents Required

- AWB/BL/CMR
- Customs regulations
- Original registration card
- Certificate of ownership
- Change of residence certificate
- Copy of purchase invoice

B. Specific Regulations

- Taxes on car will depend on age, power, etc. 100% to 110% of CIF.
- BL must show chassis number, engine number, cubic capacity, year of manufacture, brand and model.

CONSIGNMENT INSTRUCTIONS

Recommended: Once the shipment is booked, please fax your pre-alert to the agent office along with a copy of the airway bill / bill of lading, packing list, passport copy, and full contact details of the consignee. As consignment instructions change from time to time, it is prudent to reconfirm the advised consignment instructions prior to shipping particularly if the client will be importing as a diplomat.

Helpful Tips

- Mark the waybills very clearly “Used household goods and personal effects.”
- Packing list should be in English.
- Do not attach the inventory list used for the insurance purposes with the documents enclosed with the shipment.
- Pre-alert along with the copies of the waybill, packing list, valued inventories and shipping schedule should be sent well in advance.
- Consign the shipment directly to the consignee name of his/her organization c/o local agent/company name with details noted above.
- Consignee shippers name must appear exactly as in passport

PROHIBITED ITEMS

- 200 cigarettes allowed
- 2 liters of wine or spirits per person
- Ammunitions are submitted to authorization from territorial administration
- Drugs
- Firearms
- Plant, seeds and animals require agricultural certificate and Phytosanitary certificate
- Foreign soil
- Pornography, defamatory, obscene publications

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