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## CUSTOMS REGULATIONS AND ADDITIONAL INFORMATION FOR IMPORTS

### HOUSEHOLD GOODS REMOVAL

#### A. Documents Required

- Valid Armenian Visa and residence card
- Airway bill/Bill of lading
- Passport
- Packing list
- Valued inventory in English or Russian
- Diplomatic Protocol (if importing with Diplomatic status)
- Pro forma invoice

#### B. Specific Regulations

##### Non-Diplomat

- The consignee should be present at destination and should have a valid visa and residence card.
- The consignee should be employed by a registered company/organization in Armenia.
- The importation of household goods and personal effects to Armenia is subject to payment of import customs duties, fee and VAT at 32% of the total cost and freight of the shipment.
- Expatriates are permitted to import household electronic/electrical appliances on a temporary import basis. Only a one-month period is guaranteed. There is no guarantee that a longer period will be guaranteed.
- In order to facilitate the temporary import declaration of all electronic/electrical appliances, they should be clearly marked on the packing list along with their serial numbers.
- Permanently imported goods are subject to payment of 32% of total amount of customs duty, VAT, and fee. Duties are payable in Armenian currency (DR) at the rate of exchange set by the National Bank on the day of customs clearance.
- Temporary imported goods are not subject to payment of customs duty, VAT and fees. Temporary import is effective till the time Armenian Visa is valid. The Visa must be extended according to the permitted period of temporary import.
- Temporary importation is advisable only for those expatriates intending to stay in Armenia for a few months only. For those who come for longer period, temporary import is not recommended as it is not convenient due to its complicated requirements for prolongation if permitted and periodical payments.
- All import duties are charged on CF (cost and freight) value.
- All the electrical equipment such as televisions, computers, washing machines, and kitchen appliances are subjected to the certification and the cost of such certificate is approximately USD 200.
- Cost of the customs declaration is USD 60.00/-main list.
- Cost of each additional list of customs declaration is USD 15.00/-per each additional HS code.

## Armenia

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- Additional list of customs declaration should be issued for each separate group of goods, and the quantity of the declarations depends on the variety of the goods in the shipment.
- The number of additional lists required is determined by the customs officer. The total cost for customs declarations is determined after completion of customs clearance procedures.

### Diplomat

- Diplomatic shipments are exempt from all duties and taxes.

### Citizen

- Armenian citizens are not permitted to import household goods and personal effects on temporary import basis, thus are liable to pay full tax and duties.

*Note: Request a copy of consignment instructions before dispatch of the shipment. The client's status is very important for importation of his personal effects into Armenia.*

## **MOTOR VEHICLES**

### **A. Specific Regulations**

- Motor vehicles and motorcycles can be imported duty and are tax free on temporary imports.
- Sale of the temporary imported motor vehicles and motorcycles are not permitted until the customs duty and VAT has been paid in full.
- Temporary imported motor vehicles and motorcycles must be exported out of Kyrgyzstan at the end of expatriate's tenure.
- Permanent import of motor vehicles and motorcycles are subject to tax and duty as per the customs tariff.

## **ANTIQUES, ART EFFECTS, CARPETS, AND PAINTINGS**

### **A. Documents Required**

- Waybill
- Packing list
- Detailed valued inventory in English or Russian
- Copy of the passport
- Copy of valid Armenian visa
- Power of Attorney
- Employment confirmation

### **B. Specific Regulations**

- Partial payment can be made in installments on the complete sum of taxes and duties. This is allowed only on temporary import basis.

## Armenia

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- A photograph of each item should be sent to the agent in advance in order to obtain the necessary customs endorsement on the back of each photograph at the time of the importation shipment inspection. This will help the owner to avoid problems with customs authorities at the time these items are exported out of Armenia.

**Important:** A valued inventory is strictly required for customs clearance. Separate valued inventory lists should be issued for consumable items and household goods intended for temporary import. Valued inventory list for consumable items should contain a very clear description of each individual item, e.g., cotton sanitary napkins, men's cotton shirt, toothpaste etc. as such descriptions are very important in assisting local authorities to determine the import duty which differs from item to item. In order to minimize the duty on consumable items, individuals should not over-value items on the valued inventory.

The valued inventory list for items intended for temporary importation should be descriptive. For example, "double-bed set, wardrobe, dining table with six chairs," etc. Home electrical/electronic appliances should be very clearly mentioned along with their product serial numbers.

**Note:** *Valued inventory lists are purely for customs purposes and therefore the value does not have to be the same as used for insurance purposes. However, it is advised **not** to enclose the list used for insurance purposes along with the shipping documents.*

The customs duties for consumable items are charged on CIF value, therefore total CIF value should be clearly marked on the valued inventory.

### PETS

#### A. Documents Required

- Vaccination certificate
- Veterinary certificate
- Passport of the pet
- Photographs

#### B. Specific Regulations

- Receipt of documentation is required 10 days prior to arrival of pet.

### RESTRICTED/DUTIABLE ITEMS

#### Jewelry

- Precious jewelry, stones and currency can be imported only as accompanied baggage and must be declared with customs authorities (at the airport) at the time of arrival.
- The declaration should be kept in safe custody because the same document will be required for presentation to authorities at time of departure.



## Armenia

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### Alcohol

- The allowance limit for import of wine and spirits for personal consumption is two liters per person.

### CONSIGNMENT INSTRUCTIONS

**Note:** *Request a copy of consignment instructions before dispatch of the shipment. The client's status is very important for importation of his personal effects into Armenia.*

**Recommended:** Once the shipment is booked, please fax your pre-alert to the agent office along with a copy of the AWB/BL, packing list, passport copy, and full contact details of the consignee.

### Helpful Tips

Mark the waybills very clearly "Used household goods and personal effects."

- Packing list should be in English or Russian.
- Do not attach the inventory list used for the insurance purposes with the documents enclosed with the shipment.
- Pre-alert along with the copies of the waybill, packing list, valued inventories and shipping schedule should be sent well in advance.

**Important:** Once a shipment is booked, it is advisable to ask for consignment instructions (prior to dispatch of the shipment) in order to obtain the most current information and document requirements.

It is strongly recommended that all shipping documents be carefully prepared according to the instructions. This will help to avoid unnecessary delays and/or costly storage charges at destination.

### PROHIBITED ITEMS

- Weapons of all kinds
- Pornography
- Narcotics
- Toxic material
- Radioactive material
- Any food items or bedding if the origin country of these goods is Turkey (due to bird flu restrictions)

**IAM Note:** *Customs regulations can change at any time with or without notice. This document is provided as a guide and for information purposes only. While IAM has exercised reasonable care in publishing this document, IAM makes no representation, either expressed or implied, as to its accuracy or applicability.*

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**CUSTOMS REGULATIONS AND ADDITIONAL INFORMATION  
FOR EXPORTS**

**MOTOR VEHICLES**

**A. Specific Regulations**

- Temporary imported motor vehicles and motorcycles must be exported out of Armenia by the expiration of the temporary permission period.

**ANTIQUES, ART EFFECTS, CARPETS, AND PAINTINGS**

**A. Specific Regulations**

- Export of locally purchased carpets and paintings is allowed unless the items are not considered antique and of cultural value. The permission from the Ministry of Culture of Armenia is required to export locally purchased carpets paintings and other art effects.

**PROHIBITED ITEMS**

- Antiques, such as carpets, paintings, books, icons or any other items which are considered to be of Armenian cultural and historical value **cannot** be exported.