

CUSTOMS REGULATIONS AND INFORMATION FOR IMPORTS

HOUSEHOLD GOODS AND PERSONAL EFFECTS

Documents Required

- Copy of Passport
- Original Bill of Lading (OBL) / Convention Marchandises Routiers (CMR) / Air Waybill (AWB)
- Packing list stating origin and creator of art items
- Detailed valued inventory stating quantity, unit value and total value (the value should be different from the insurance value)
- Request for temporary import (issued from the employer in Kosovo) for Customs.
- Letter of Employment (showing the duration of stay)
- Lease Agreement / Rental Contract (showing address of temporary residence)
- Bank Guaranty (must be equivalent to amount of total calculated Customs duties (provided by the employer).
- Copy of Kosovo ID (returning residents)
- Certificate of Residence (returning residents)
- Customs Export Declaration (from previous export)
- Copy of United Nations Interim Administration Mission in Kosovo (UNMIK) ID
- Work Certificate made in Pristina by the Organization (Diplomats)

Specific Information

- Full duties are payable on goods identified on the Customs Export Declaration if bought less than 6 months prior to import.
- For private import, vehicles must be less than 6 years old and must belong to the shipper.
- For companies and organizations, imported vehicles must be less than 6 years old and must belong to the shipper.

MOTOR VEHICLES

Documents Required

- Original Registration Card
- Original Sales Certificate / Purchase Invoice

Specific Information

- All documents required for personal effects are necessary for the import of motor vehicles.
- The following should be stated in the shipping advice: model, type, number of chassis, number of doors, year of production, fuel, cubic centimeter, engine number, color, etc.
- The owner must be present with Passport at the Customs terminal for clearance.
- For non-diplomatic shipments, full duties are payable if the car has been bought less than 6 months prior to import.

PETS

Documents Required

- Vaccination Record
- Veterinary Health Certificate

KOSOVO

Specific Information

- The Veterinarian Health Certificate must indicate that the animals are in a healthy physical condition prior to import.

RESTRICTED / DUTIABLE ITEMS

- Plant and plant products (permission and Phytosanitary Certificate are required); the Phytosanitary Certificate must indicate that the plants do not have harmful organisms
- Animal and animal products (permission is required)
- The following items may qualify for free import if within the limits indicated:
 - Cigarettes (200), cigarillos (100), smoking tobacco (250 g)
 - Alcoholic beverages over 22% volume (1 L)

PROHIBITED ITEMS

- Illegal drugs
- Guns, ammunition and explosives
- Pornographic materials
- Counterfeit money and goods

CONSIGNMENT INSTRUCTIONS

Recommended: Contact the destination agent to ensure all requirements have been met prior to import, especially for differences regarding air / sea shipments.

IAM Note: *Customs regulations can change at any time with or without notice. This document is provided as a guide and for information only. While IAM has exercised reasonable care in publishing this document, IAM makes no representation, either expressed or implied, as to its accuracy or applicability.*

Helpful Website(s):

<http://www.state.gov/p/eur/ci/kv>

<http://ambasada-ks.net/us>